



DEPARTMENT OF DEFENSE
NATIONAL DEFENSE UNIVERSITY
WASHINGTON, D.C. 20319-5066

1 April 2016

REPLY TO
ATTENTION OF:

Office of the Dean of Students

Dear Member of the Class of 2017:

Welcome and congratulations on your selection to the National War College.

In this packet you will find a welcoming letter from the Commandant of the National War College and a letter from the Commandant's wife about the Spouses' Club. Please go online to: NWC.NDU.EDU to see our internet website and then navigate to the tab for "Students," and then "Incoming Students – Class of 2017" and click on the link there for the "Pre-Arrival Survey" in order to provide us with some data about yourself, and if applicable, your spouse so that we can prepare for your arrival. Please do this by 1 July 2016. We collect this data in order to produce your name tags, desk plates, as well as your user accounts for our various academic computing resources. Also, check back on this page frequently as you prepare for your arrival as we will use it as a way to communicate with you prior to your arrival.

The faculty and staff look forward to your arrival on 8 August 2016 at Roosevelt Hall. **Please arrange to arrive at the National War College, Bldg 61, in the Rotunda, NLT 0730 hours.** From there you will be directed to your committee room where a Committee Faculty Sponsor will welcome you, introduce you to your fellow students, and brief you on the day's activities to include in-processing. In-processing is scheduled for Monday, 8 August 2016. All in-processing will be completed on that day by the University.

We are eager to share with you what we hope will be a unique, rewarding, challenging, and rich experience. You should not report to the War College prior to 26 July 2016. However, if you do plan to arrive in the D.C. area between 26 July and 4 August, please sign-in at the National Defense University, Marshall Hall, Bldg 62 with your respective service representative. Please refer to the NDU welcome package enrollment instructions for additional guidance. I encourage you to take advantage of your leave time to settle your housing and other personal affairs so that you will be able to attend all academic and college social activities beginning 8 August. There are a few important things to know about the first week of school:

1. Non-Common Access Card (CAC) Card holders: CAC card processing will be available prior to the first day of school. Please refer to the NDU welcome package enrollment instructions for additional guidance.

2. Commandant's Reception: In the first week of school you will attend the Commandant's Reception currently scheduled for Friday, 12 August from 1800-2100. The uniform for the reception will be Dress Blue for USA; Service Dress for USAF and USCG; Service Dress White for USN; and Blue-White Dress "B" for the USMC. Appropriate civilian attire is a business suit for gentlemen and appropriate equivalent for ladies. Because of the various functions throughout the school year, students are required to bring all service uniforms.

3. BYOD = Bring Your Own Computer: NWC does not issue computers to students; however we do have a robust academic computing environment for you to connect your own computing device to. We have a wireless network configured to allow connection of privately owned computing devices. We use the Blackboard Learning Management System to deliver curriculum and a Google for Government “private” domain to communicate and provide cloud storage of data that students create, share, and store. To access Blackboard and our Google Domain, you will need access to the Internet from your home, as well as a device you can bring to school capable of web-browsing and running web-based applications. Our internet webpage at NWC.NDU.EDU has a page for Students/Incoming Students Class of 2017 and on that page there is a link to: Answers to IT FAQs that will be very helpful in guiding you towards arriving with the right computing resources to make your year go smoothly. Please refer to the NDU welcome package enrollment instructions for important guidance.

4. Official Passports: All U.S. students should acquire an official passport prior to arrival. This is a critical requirement for our regional studies practicum.

If you have any questions, please do not hesitate to contact our Department of Operations at (202) 685-3674/3713/3715 or DSN 325-3674/3713/3715 or E-mail nwc-Operations@ndu.edu.

Best wishes on a successful and rewarding year as a National War College student.

Sincerely,



Dermot P. Cashman
CAPT, USN
Dean of Students

Enclosure